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This audit tool addresses the respirable crystalline silica component (RCS) component of the stone benchtop campaign commencing in September 2018.

The audit tool gives specific guidance on six areas of audit that are to be undertaken at assigned workplaces.

The areas are:

- 1. Prohibition of dry cutting
- 2. Minimising risk of exposure to RCS
- 3. Health monitoring
- 4. Respiratory protective equipment
- 5. Information for workers
- 6. Consultation with workers

Each area must be addressed at each assigned workplace.

Enforcement action

Workplaces targeted for the campaign have already received educative material.

This is a compliance campaign. Where activities are observed that expose a person to serious risk, those activities must be prohibited.

Where contraventions cannot be immediately remedied while you are onsite, improvement notices are to be issued.

Example notices have been developed to assist in addressing noncompliance identified with audit criteria - see attachments.

If you require technical support, contact Zachary du Preez on Contrary to the public inte

r Mimosa Mulvogue on

Contrary to the public interes

Record keeping

All CISr entries, inspector note books entries and other record keeping are to be made in line with established OIR practices. The campaign code for all assessments is STONEBENCHSTAGE2.

Instructions for use

Undertaken an assessment of the workplace as per training provided.

Audit criteria 1.			
Prohibition of dry cutting			
IF THIS			DO THIS
1.1 Dry cutting, grinding or polishing is observed Yes No			IF YES - Oral direction prohibiting dry cutting activity. See model prohibition notice for dry cutting (attachment 1)
Guidance for inspectors			
Make sure for all processes observed:			
LEV or water suppression is used			
Notes			
1.2 Evidence is obtained from any person that dry cutting occurs at the workplace	Yes	No	IF YES - Oral direction prohibiting dry cutting activity. See model prohibition notice for dry cutting (attachment 1)
Guidance for inspectorsAsk the PCBU or workers if all tasks	are cor	mpleted	d with LEV or water suppression
		•	kshop or on site need to be conducted with LEV or water suppression, no exceptions.
Notes minor adjustments are done at installa	ation t	ime us	sing dry cutting. Prohibition Notice
	shoul		re that at unannounced visits occur to determine if the notice is being complied with. The non-compliance with the prohibition notice must be escalated for comprehensive investigation.

Audit criteria 2.	
Minimising exposure to RCS	
IF THIS	DO THIS
2.1 Water suppression is used and is adequately managing dust risks Guidance for inspectors - ■ Tools and machinery used have been specifically with water attachments (check all electrical grind drills if they are water supressed) ■ An adequate number of water feeds are directed.	ders, polishers and used to complete sink and stovetop cut outs. • Hand-held angle grinders are fitted with water feeds to deliver
 and/or tool to prevent visible dust during the properties. Adequate water pressure is maintained to make reaching the material and/or tool. Adequate guards, plastic flaps or brush guards a suppressed tools and machinery. 	 Wet-edge milling machines or polishing machines are water supressed. Polishers have a centre water feed.
dust observed on the floor behind the operator a Improvement Notic	and on furniture and other surfaces. missing shroud on MARCO CNC Bridge Saw.
2.2 LEV is used but and is adequately Yes No managing dust risks	IF NO - Oral direction prohibiting dry cutting activity. See model prohibition notice for dry cutting (attachment 1) and issue improvement notice for LEV (attachment 3).
(HEPA) filter.	ned for local exhaust ventilation attachments. ers) are equipped with a shroud and a H class rated vacuum with a high efficiency particulate air o capture dust are at or very close to the point of generation.
Notes N/A	
2.3 Workers are isolated from dust generating process Yes No	IF NO - One improvement notice for each contravention should be issued. See model improvement notice for isolation (attachment four). Multiple deficiencies within the same control may be accommodated on the one notice.

Guidance for inspectors –
Water mist created by workers or machinery is observed moving into other work areas or towards other workers.
Workers are not provided a separate room or area away from the fabrication area for food preparation and dining.
Notes
2.4 Adequate ventilation is provided for Yes No IF NO - One improvement notice for each contravention should be issued. See model
workers improvement notice for ventilation (attachment five).
Multiple deficiencies within the same control may be accommodated on the one notice.
Guidance for inspectors –
There is good natural or mechanical ventilation.
Notes
2.5 Cleaning and housekeeping is adequate Yes No IF NO - One improvement notice for each contravention should be issued. See model
improvement notice for cleaning (attachment six).
Multiple deficiencies within the same control may be accommodated on the one notice.
Guidance for inspectors –
Check there is a dedicated cleaning regime in place. It should have the elements identified in training.
These include;
Must be done daily
Must be done by low pressure water, wet sweeping or a H class rated vacuum with a HEPA filter The same allowed all the effective state of the same and the same allowed are same allowed as the same all
Floors, walls and all surfaces must be cleaned On the surface of the surfac
Dry sweeping and compressed air must be prohibited
Notes
observed dust residue on the floors, furniture and other areas. Improvement Notice

2.6 Wet dust and slurry is managed managed	Yes	No	IF NO - One improvement notice for each contravention should be issued. See model improvement notice for wet dust management (attachment seven). Multiple deficiencies within the same control may be accommodated on the one notice.
Guidance for inspectors –	ب ن		
•	is aim	ed at p	reventing dust build-up following the drying of dust containing water.
 Check for the following indicators of poor he Dry dusty floors Uncontrolled water spray from tool not using guards, plastic flated and a damaged or missing flaps of Water spray of one process discharged 	s and e os, brus guard	quipmosh guar	ding or machinery or equipment
 Water pooling and on the floor and 	_	-	
Stone sludge building up and clogging	_		
Notes			5
some wet slurry was seen on the floo	r but v	vas to	ld that everyday at the end of the day, floors get cleaned.
Monitoring and escalation for Audit Criteri	a 2.		
			ndance at the workplace or otherwise) that the deficiencies identified have been remedied and
the steps that were required to be taken ha			
Obtain sufficient evidence to demonstrate t the Project co-ordinator.	hat the	contra	evention has been remedied. Where compliance has not been achieved escalate the matter to

Audit criteria 3.				
Health monitoring				
IF THIS	DO THIS			
3.1 Health monitoring is being undertaken Yes No	IF NO - One Improvement notice for health monitoring (see attachment eight).			
for each worker exposed to RCS.	Allow 8 weeks for compliance - Medical appointments may take some time to arrange.			
Inspector guidance — • For the health monitoring requirements and standards see the industry guidance pack. • If health monitoring has been undertaken (or is purported to have been undertaken) then the enforcement action should NOT be taken. • Contact the Project Co-ordinator for further advice on how to assess whether the health monitoring is acceptable.				
Notes Unaware of their obligation to conduct health mo	onitoring. Improvement Notice			
Monitoring and Escalation for Audit Criteria 3. Shortly after the compliance date assess (whether by atte been taken. The long compliance time allowed in the not	endance at the workplace or otherwise) that the following steps towards health monitoring have ice is so that this can be achieved by the PCBU.			
A worker has attended for the initial medical examination.	ation with the health practitioner undertaking the health monitoring.			
The health practitioner is either (1) from the list of og in health monitoring.	ccupational physicians or (2) the PCBU has supplied evidence that the practitioner is experienced			
	e has not been complied with. The non-compliance must be escalated for comprehensive ould be made within two weeks of identification of non-compliance and in accordance with the			

Audit criteria 4.	
Respiratory Protective Equipment	
IF THIS	DO THIS
Inspector guidance – • Suitable RPE is supplied. • at least a half face respirator with a P1 or • the respirator provided notes compliance	One Improvement notice for fit test. See model notice (attachment ten). P2 filter is provided to workers
Notes workers are provided with P2 masks but no fit 4.2 For the workplace, a system exists for: Maintaining, repairing and replacing of	
RPE • Ensuring workers wear RPE at all times whilst in workshop	
	RPE repairs damaged RPE ure they are replaced at least daily
Notes filters are replaced weekly or fortnightly deper	nding on use. disposables are replaced daily.

Audit criteria 5.	30
Information for workers	
IF THIS	DO THIS
5.1 The PCBU has provided information to workers who are exposed to RCS, about the risk of exposure to RCS.	IF NO - One Improvement notice for provision of information. See model notice (attachment twelve).
Inspector guidance –	
Ascertain whether the information supplied at least meets	s the information contained in the industry guide.
Notes	
Improvement notice issued. no documentary evid	ence. Improvement Notice
Monitoring and Escalation for Audit Criteria 5.	
Shortly after the compliance date assess (whether by atte	ndance at the workplace or otherwise) specifically check the following;
Workers have been provided with a copy of the indust	try guide at a minimum.

Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) specifically check the following.

Monitoring and Escalation for Audit Criteria 4.

Suitable RPE has been supplied to all workersEach worker has a certificate of fit test

The PCBU has a RPE maintenance regime in place

The PCBU requires the use of RPE at all times when in workshop

FTHIS	Audit criteria 6.						
5.1 The workplace has undertaken consultation about making decisions about ways to eliminate or minimise risks relating to RCS including consultation on RPE selection. Inspector guidance — Request evidence/records from the PCBU in relation to what consultation has been done. Check for records of tool box talks Ask workers about consultation Notes Improvement notice issued. no documentary evidence. Improvement Notice Monitoring and Escalation for Audit Criteria 6. Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) that consultation with all workers has occurred. Specifically check the following. The consultation occurred with all workers who are exposed to RCS The consultation included consultation about minimising risks associated with RCS exposure. The consultation occurred only after the relevant information was shared.	Consultation with workers						
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Notes Improvement notice issued. no documentary evidence. Improvement Notice Monitoring and Escalation for Audit Criteria 6. Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) that consultation with all workers has occurred. Specifically check the following. The consultation occurred with all workers who are exposed to RCS The consultation included consultation about minimising risks associated with RCS exposure. The consultation occurred only after the relevant information was shared.	 Request evidence/records from the PCBI 	J in re	lation t	o what consultation has been done.			
Notes Improvement notice issued. no documentary evidence. Improvement Notice Monitoring and Escalation for Audit Criteria 6. Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) that consultation with all workers has occurred. Specifically check the following. The consultation occurred with all workers who are exposed to RCS The consultation included consultation about minimising risks associated with RCS exposure. The consultation occurred only after the relevant information was shared.	 Check for records of tool box talk 	S					
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 The consultation included consultation about minimising risks associated with RCS exposure. The consultation occurred only after the relevant information was shared. 	Specifically check the following.						
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The consultation occurred only after the relevant information was shared.							
Reset Form Submit Form	,,,,,						
Reset Form Submit Form							
Reset Form Submit Form							
	Reset Form			Submit Form			

RTI 200251 - File A Page 49 of 49 Office of Industrial Relations

This audit tool addresses the respirable crystalline silica component (RCS) component of the stone benchtop campaign commencing in September 2018.

The audit tool gives specific guidance on six areas of audit that are to be undertaken at assigned workplaces.

The areas are:

- 1. Prohibition of dry cutting
- 2. Minimising risk of exposure to RCS
- 3. Health monitoring
- 4. Respiratory protective equipment
- 5. Information for workers
- 6. Consultation with workers

Each area must be addressed at each assigned workplace.

Enforcement action

Workplaces targeted for the campaign have already received educative material.

This is a compliance campaign. Where activities are observed that expose a person to serious risk, those activities must be prohibited.

Where contraventions cannot be immediately remedied while you are onsite, improvement notices are to be issued.

Example notices have been developed to assist in addressing noncompliance identified with audit criteria - see attachments.

If you require technical support, contact Zachary du Preez on section 47(3)(b) of the

or Mimosa Mulvogue on

Record keeping

All CISr entries, inspector note books entries and other record keeping are to be made in line with established OIR practices. The campaign code for all assessments is STONEBENCHSTAGE2.

Instructions for use

Undertaken an assessment of the workplace as per training provided.

Audit criteria 1.	
Prohibition of dry cutting	
IF THIS	DOTHIS
1.1 Dry cutting, grinding or polishing is observed	Yes No IF YES - Oral direction prohibiting dry cutting activity. See model prohibition notice for dry cutting (attachment 1)
Guidance for inspectors Make sure for all processes observed:	
• LEV or water suppression is used	
Notes	
No Notice as water curtain designed for	or dry sanding - Inform Zac DuPreez to follow up
1.2 Evidence is obtained from any person that dry cutting occurs at the workplace	Yes No IF YES - Oral direction prohibiting dry cutting activity. See model prohibition notice for dry cutting (attachment 1)
The State of the S	re completed with LEV or water suppression ks at the workshop or on site need to be conducted with LEV or water suppression, no exceptions.
Notés -	
Not in use	
1 '	1 should ensure that at unannounced visits occur to determine if the notice is being complied with. The played. Any non-compliance with the prohibition notice must be escalated for comprehensive investigation.

Audit criteria 2.							
Minimising exposure to RCS							
IF THIS		DOTHIS	1		7 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1 (4) (4) (4) (4) (4) (4) (4) (4) (4) (4)	
2.1 Water suppression is used and is adequately managing dust risks	Yes ✓		ction prohibiting act ent notice for water			tice (attachment 1	.) and
Tools and machinery used have bee with water attachments (check all e drills if they are water supressed) An adequate number of water feeds and/or tool to prevent visible dust de Adequate water pressure is maintain reaching the material and/or tool. Adequate guards, plastic flaps or brissuppressed tools and machinery. Notes	ectrica are di uring t ned to	ifically designed for use al grinders, polishers and irected at the material the process. make sure water is	 Bridge sa Water su used to c Hand-hel water to Wet-edge supressed 	ws are fitted with ppressed routers, omplete sink and d angle grinders a the cutting disc ar e milling machines	water attach water jet cut stovetop cut ire fitted with nd point of co s or polishing	ters or bridge saw	liver ne.
_		2	O				
2.2 LEV is used but and is adequately managing dust risks	Yes		ction prohibiting dry nent 1) and issue imp				dry
Guidance for inspectors –		Y	 	.3	\$ f	_	
 Tools and machinery have been speci. Hand tools (for example drills, circular (HEPA) filter. Install fixed, portable or flexible capture. 	'saws',	grinders) are equipped v	vith a shroud and a l	H class ratëd yacu	· · · · · · · · · · · · · · · · · · ·	h efficiency partic	ulate air
	THIS TA	bus to capture dust are	at or very crose-to th	ie ponit or genera	rioli,		
Notes	ノ						
2.3 Workers are isolated from dust generating process	Yes	improvement no	rovement notice for otice for isolation (at ncies within the sam	tachment four).			

Notes	
2.4 Adequate ventilation is provided for workers	Yes No IF NO - One improvement notice for each contravention should be issued. See model improvement notice for ventilation (attachment five). Multiple deficiencies within the same control may be accommodated on the one notice.
Guidance for inspectors • There is good natural or mechanic	alventilation
Notes	
2.5 Cleaning and housekeeping is adequate	Yes No IF NO - One improvement notice for each contravention should be issued. See model improvement notice for cleaning (attachment six). Multiple deficiencies within the same control may be accommodated on the one notice.
These include; • Must be done daily	ter, wet sweeping or a H class rated vacuum with a HEPA filter
Dry sweeping and compressed air Notes	40 m × 6 m · · · · · · · · · · · · · · · · · ·
Notice issued	

2.6 Wet dust and slurry is managed managed	Yes No IF NO - One improvement notice for each contravention should be issued. See model improvement notice for wet dust management (attachment seven). Multiple deficiencies within the same control may be accommodated on the one notice.
Check for the following indicators of poor	ols and equipment by either: aps, brush guarding or or guarding on machinery or equipment rging into adjacent work areas d being allowed to dry
Notes	. 600
the steps that were required to be taken h	vhether bγ attendance at the workplace or otherwise) that the deficiencies identified have been remedied a

Audit criteria 3.	
Health monitoring	
IF THIS DO THIS	177
3.1 Health monitoring is being undertaken for each worker exposed to RCS. Yes No IF NO - One Improvement notice for health monitoring (see attachment eight). Allow 8 weeks for compliance - Medical appointments may take some time to arrange.	
Inspector guidance — • For the health monitoring requirements and standards see the industry guidance pack. • If health monitoring has been undertaken (or is purported to have been undertaken) then the enforcement action should NOT be taken. • Contact the Project Co-ordinator for further advice on how to assess whether the health monitoring is acceptable.	5,
Notes	
Notice issued	
Monitoring and Escalation for Audit Criteria 3. Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) that the following steps towards health monitoring he been taken. The long compliance time allowed in the notice is so that this can be achieved by the PCBU.	nave
A worker has attended for the initial medical examination with the health practitioner undertaking the health monitoring.	
The health practitioner is either (1) from the list of occupational physicians or (2) the PCBU has supplied evidence that the practitioner is experience in health monitoring.	ced
If the above is not demonstrated the improvement notice has not been complied with. The non-compliance must be escalated for comprehensive investigation with a view to prosecution. The referral should be made within two weeks of identification of non-compliance and in accordance with the referral protocol.	ıe

Audit criteria 4.
Respiratory Protective Equipment
IF THIS DO THIS
4.1 For each worker working within the Yes No IF NO - One Improvement notice for provision. See model notice (attachment nine).
RCS containing workshop: One Improvement notice for fit test. See model notice (attachment ten).
Each worker has suitable RPE
Each worker has a certificate of fit test.
Inspector guidance –
Suitable RPE is supplied.
o at least a half face respirator with a P1 or P2 filter is provided to workers
o the respirator provided notes compliance with AS1716
Each worker must have been fit tested. Evidence may be a certificate of fit test, fit test report or fit test card.
Notes
Notice issued Prohibit
4.2 Cartha washelan a water with fam. May No. No. 15 No. O. I. Washeland at the control of the c
 4.2 For the workplace, a system exists for: Maintaining, repairing and replacing of Yes No IF NO - One Improvement notice for maintenance. See model notice (attachment eleven).
RPE
• Ensuring workers wear RPE at all times
whilst in workshop
Inspector guidance –
Workers must wear RPE at all times when fabricating bench tops (includes any cutting, grinding or polishing work and cleaning).
RPE must be maintained, repaired and replaced as necessary. The PCBU has not discharged their duty if they do not have a system in place.
o Check to see if workers are wearing broken or damaged RPE
Request copies of invoices of receipts for RPE repairs
Talk to workers about what they do with damaged RPE
o. If disposable respirators are used make sure they are replaced at least daily
Ask workers about cleaning and storage of RPE at the end of each shift.
Notes .
Notice issued

Audit criteria 5.	
Information for workers	
IFTHIS	DO THIS
5.1 The PCBU has provided information to Yes No	IF NO - One Improvement notice for provision of information. See model notice (attachment
workers who are exposed to RCS, about	tweive).
the risk of exposure to RCS.	
Inspector guidance —	
Ascertain whether the information supplied at least meet	ts the information contained in the industry guide.
,	
Notes	
Monitoring and Escalation for Audit Criteria 5.	
Shortly after the compliance date assess (whether by atte	endance at the workplace or otherwise) specifically check the following;
Workers have been provided with a copy of the industrial	stry guide at a minimum.

Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) specifically check the following.

Monitoring and Escalation for Audit Criteria 4.

Suitable RPE has been supplied to all workers
Each worker has a certificate of fit test

• The PCBU has a RPE maintenance regime in place

• The PCBU requires the use of RPE at all times when in workshop

Audit criteria 6.
Consultation with workers
IF THIS
5.1 The workplace has undertaken Yes No IF NO - One Improvement notice for consultation. See model notice (attachment thirteen).
consultation about making decisions about
ways to eliminate or minimise risks relating
to RCS including consultation on RPE
selection.
Inspector guidance –
Request evidence/records from the PCBU in relation to what consultation has been done.
o Check for records of tool box talks
o Ask workers about consultation
Notes
Work procedure in place
Monitoring and Escalation for Audit Criteria 6.
Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) that consultation with all workers has occurred.
Specifically check the following.
The consultation occurred with all workers who are exposed to RCS
The consultation included consultation about minimising risks associated with RCS exposure.
The consultation occurred only after the relevant information was shared.
Reset Form Submit Form

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or Mimosa Mulvogue on

ection 47(3)(b) of the R

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Instructions for use

Undertaken an assessment of the workplace as per training provided.

Audit criteria 1.
Prohibition of dry cutting
ÎETHIS DO THIS
1.1 Dry cutting, grinding or polishing is Yes No IF YES - Oral direction prohibiting dry cutting activity. See model prohibition notice for dry
observed _ _ < cutting (attachment 1)
Guidance for inspectors
Make sure for all processes observed:
LEV or water suppression is used
Notes
1.2 Evidence is obtained from any person Yes No IF YES - Oral direction prohibiting dry cutting activity. See model prohibition notice for dry
that dry cutting occurs at the workplace
Guidance for inspectors
Ask the PCBU or workers if all tasks are completed with LEV or water suppression
• Even minor or one off fabrication tasks at the workshop or on site need to be conducted with LEV or water suppression, no exceptions.
Notes
Monitoring and escalation for Audit Criteria 1
If a prohibition notice is issued the inspector should ensure that at unannounced visits occur to determine if the notice is being complied with. The
inspector should also ensure the notice is displayed. Any non-compliance with the prohibition notice must be escalated for comprehensive investigation.

Audit criteria 2.
Minimising exposure to RCS
TETHIS DO THIS
2.1 Water suppression is used and is adequately managing dust risks Yes No IF NO - Oral direction prohibiting activity. See model prohibition notice (attachment 1) and issue improvement notice for water suppression (attachment 2).
 Guidance for inspectors - Tools and machinery used have been specifically designed for use with water attachments (check all electrical grinders, polishers and drills if they are water supressed) An adequate number of water feeds are directed at the material and/or tool to prevent visible dust during the process. Adequate water pressure is maintained to make sure water is reaching the material and/or tool. Adequate guards, plastic flaps or brush guards are used on suppressed tools and machinery. Bridge saws are fitted with water attachments. Water suppressed routers, water jet cutters or bridge saws are used to complete sink and stovetop cut outs. Hand-held angle grinders are fitted with water attachments. Water suppressed routers, water jet cutters or bridge saws are used to complete sink and stovetop cut outs. Hand-held angle grinders are fitted with water attachments. Water suppressed routers, water jet cutters or bridge saws are used to complete sink and stovetop cut outs. Hand-held angle grinders are fitted with water attachments. Water suppressed routers, water jet cutters or bridge saws are used to complete sink and stovetop cut outs. Hand-held angle grinders are fitted with water attachments. Water suppressed routers, water jet cutters or bridge saws are used to complete sink and stovetop cut outs. Hand-held angle grinders are fitted with water attachments. Water suppressed routers, water jet cutters or bridge saws are used to complete sink and stovetop cut outs. Hand-held angle grinders are fitted with water attachments. Water suppressed routers, water jet cutters or bridge saws are used to complete sink and stovetop cut outs. Hand-held angle grinders are fitted with water attachments.
Notes observed and photographed water suppression on Bridge saw and handtools
2.2 LEV is used but and is adequately managing dust risks Yes No IF NO - Oral direction prohibiting dry cutting activity. See model prohibition notice for dry cutting (attachment 1) and issue improvement notice for LEV (attachment 3).
 Guidance for inspectors — Tools and machinery have been specifically designed for local exhaust ventilation attachments. Hand tools (for example drills, circular saws, grinders) are equipped with a shroud and a H class rated vacuum with a high efficiency particulate air (HEPA) filter. Install fixed, portable or flexible capturing hoods to capture dust are <u>at or very close to the point of generation</u>.
Notes H Class Nilfisk vacuum used onsite and in housekeeping
2.3 Workers are isolated from dust generating process Yes No IF NO - One improvement notice for each contravention should be issued. See model improvement notice for isolation (attachment four). Multiple deficiencies within the same control may be accommodated on the one notice.

	nery is observed moving into other work areas or towards other workers. Im or area away from the fabrication area for food preparation and dining.
Notes	
drift mist from bridge saw: One Improver	ment Notice
2.4 Adequate ventilation is provided for workers	Ves No IF NO - One improvement notice for each contravention should be issued. See model improvement notice for ventilation (attachment five). Multiple deficiencies within the same control may be accommodated on the one notice.
Guidance for inspectors There is good natural or mechanical ve	entilation.
Notes	
large open workshop	
2.5 Cleaning and housekeeping is adequate	Ves No IF NO - One improvement notice for each contravention should be issued. See model improvement notice for cleaning (attachment six). Multiple deficiencies within the same control may be accommodated on the one notice.
Guidance for inspectors –	blace. It should have the elements identified in training.
These include; • Must be done daily	
 Must be done by low pressure water, Floors, walls and all surfaces must be compressed air must 	
Notes	
daily clean with water to sludge pit. Floo	ors clean

2.6 Wet dust and slurry is managed managed	Yes No IF NO - One improvement notice for each contravention should be issued. See model improvement notice for wet dust management (attachment seven). Multiple deficiencies within the same control may be accommodated on the one notice.
Guidance for inspectors –	
	ever is aimed at preventing dust build-up following the drying of dust containing water.
Check for the following indicators of poo • Dry dusty floors	ir housekeeping:
Uncontrolled water spray from to	ools and equipment by otther:
o not using guards, plastic	
1 a 10 W	harging into adjacent work areas
Water pooling and on the floor a	
 Stone sludge building up and clo 	A CONTRACT OF THE SECOND CONTRACT OF THE SECO
Notes	
Monitoring and escalation for Audit Crit	
the steps that were required to be taken	(whether by attendance at the workplace or otherwise) that the deficiencies identified have been remedied and have been taken.
·	
Obtain sufficient evidence to demonstrat	te that the contravention has been remedied. Where compliance has not been achieved escalate the matter to
the Project co-ordinator.	

Alia avia avia 2
Audit criteria 3.
Health monitoring
TE THIS DO THIS
3.1 Health monitoring is being undertaken Yes No IF NO - One Improvement notice for health monitoring (see attachment eight).
for each worker exposed to RCS. Allow 8 weeks for compliance - Medical appointments may take some time to arrange.
Inspector guidance → ■ For the health monitoring requirements and standards see the industry guidance pack.
If health monitoring has been undertaken (or is purported to have been undertaken) then the enforcement action should NOT be taken
Contact the Project Co-ordinator for further advice on how to assess whether the health monitoring is acceptable.
Notes
Monitoring and Escalation for Audit Criteria 3.
Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) that the following steps towards health monitoring have been taken. The long compliance time allowed in the notice is so that this can be achieved by the PCBU.
A worker has attended for the initial medical examination with the health practitioner undertaking the health monitoring.
• The health practitioner is either (1) from the list of occupational physicians or (2) the PCBU has supplied evidence that the practitioner is experienced in health monitoring.
If the above is not demonstrated the improvement notice has not been complied with. The non-compliance must be escalated for comprehensive investigation with a view to prosecution. The referral should be made within two weeks of identification of non-compliance and in accordance with the referral protocol.

Audit criteria 4.			
Respiratory Protective Equipment			
IF THIS	DO THIS		
4.1 For each worker working within the RCS containing workshop:	IF NO - One Improvement notice for provision. See model notice (attachment nine). One Improvement notice for fit test. See model notice (attachment ten).		
 Each worker has suitable RPE Each worker has a certificate of fit test. 			
Inspector guidance — Suitable RPE is supplied. o at least a half face respirator with a P1 or P2 filter is provided to workers o the respirator provided notes compliance with AS1716 Each worker must have been fit tested. Evidence may be a certificate of fit test, fit test report or fit test card.			
Notes			
 4.2 For the workplace, a system exists for: Maintaining, repairing and replacing of RPE Ensuring workers wear RPE at all times whilst in workshop 	IF NO - One Improvement notice for maintenance. See model notice (attachment eleven).		
Inspector guidance –			
	bench tops (includes any cutting, grinding or polishing work and cleaning)		
	cessary. The PCBU has not discharged their duty if they do not have a system in place. r damaged RPE repairs laged RPE chey are replaced at least daily		
Notes			
Observed workers wearing half-mask rubber RPI	E. Stored in clean area and separate boxes.		

Monitoring and Escalation for Audit Criteria 4.	
hortly after the compliance date assess (whether by attendance at the workplace or otherwise) specifically check the following.	
Suitable RPE has been supplied to all workers Each worker has a certificate of fit test The PCBU requires the use of RPE at all times when in workshop The PCBU has a RPE maintenance regime in place	

Audit criteria 5.			
Information for workers			
IF THIS		4	DO THIS
5.1 The PCBU has provided information to workers who are exposed to RCS, about the risk of exposure to RCS.	Yes	No	IF NO - One Improvement notice for provision of information. See model notice (attachment twelve).
the risk of exposure to KCS.	✓		
Inspector guidance –			
Ascertain whether the information supplied a	it leas	t meet:	s the information contained in the industry guide.
Notes			
Observed copy of Bench Top Guide at	worl	kplace	<u> </u>
			<u> </u>
Monitoring and Escalation for Audit Criteria	5.		
Shortly after the compliance date assess (whe	ether	by atte	ndance at the workplace or otherwise) specifically check the following;
Workers have been provided with a copy of the industry guide at a minimum.			

Audit criteria 6.
Consultation with workers
IF THIS DO THIS
5.1 The workplace has undertaken consultation about making decisions about ways to eliminate or minimise risks relating to RCS including consultation on RPE selection. Yes No IF NO - One Improvement notice for consultation. See model notice (attachment thirteen).
Inspector guidance —
Request evidence/records from the PCBU in relation to what consultation has been done. Check for records of tool box talks Ask workers about consultation
Notes
Monitoring and Escalation for Audit Criteria 6.
Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) that consultation with all workers has occurred. Specifically check the following.
The consultation occurred with all workers who are exposed to RCS The consultation included consultation about minimizing side goes sixted with RCS and a consultation included consultation about minimizing side goes sixted with RCS.
 The consultation included consultation about minimising risks associated with RCS exposure. The consultation occurred only after the relevant information was shared.

Reset Form Submit Form

This audit tool addresses the respirable crystalline silica component (RCS) component of the stone henchton campaign commencing in September 2018

The audit tool gives specific guidance on six areas of audit that are to be undertaken at assigned workplaces.

The areas are:

- 1. Prohibition of dry cutting
- 2. Minimising risk of exposure to RCS
- 3. Health monitoring
- 4. Respiratory protective equipment
- 5. Information for workers
- 6. Consultation with workers

Each area must be addressed at each assigned workplace.

Enforcement action

Workplaces targeted for the campaign have already received educative material.

This is a compliance campaign. Where activities are observed that expose a person to serious risk, those activities must be prohibited.

Where contraventions cannot be immediately remedied while you are onsite, improvement notices are to be issued.

Example notices have been developed to assist in addressing noncompliance identified with audit criteria - see attachments.

If you require technical support, contact Zachary du Preez on Contrary to the public interest or Mimosa Mulvogue on

Record keeping

All CISr entries, inspector note books entries and other record keeping are to be made in line with established OIR practices. The campaign code for all assessments is STONEBENCHSTAGE2.

Instructions for use

Undertaken an assessment of the workplace as per training provided.

Audit criteria 1.		
Prohibition of dry cutting		
IF THIS		DO THIS
1.1 Dry cutting, grinding or polishing is observed	No V	IF YES - Oral direction prohibiting dry cutting activity. See model prohibition notice for dry cutting (attachment 1)
Guidance for inspectors		
Make sure for all processes observed:		
LEV or water suppression is used		
Notes		
Water suppression on bridge saws, router	s and g	rinders.
		.01
1.2 Evidence is obtained from any person that dry cutting occurs at the workplace	No V	IF YES - Oral direction prohibiting dry cutting activity. See model prohibition notice for dry cutting (attachment 1)
Guidance for inspectors	_	
 Ask the PCBU or workers if all tasks are contained. 	ompleted	d with LEV or water suppression
Even minor or one off fabrication tasks at	t the wor	kshop or on site need to be conducted with LEV or water suppression, no exceptions.
Notes		is
Monitoring and escalation for Audit Criteria 1		
		e that at unannounced visits occur to determine if the notice is being complied with. The
inspector should also ensure the notice is display	ed. Any r	non-compliance with the prohibition notice must be escalated for comprehensive investigation.

IF THIS		DO THIS
2.1 Water suppression is used and is	Yes No	IF NO - Oral direction prohibiting activity. See model prohibition notice (attachment 1) and
adequately managing dust risks		issue improvement notice for water suppression (attachment 2).
lirecting and containing the water mist downw	ectrical grind are directed uring the proned to make s ush guards are loor behind the	used to complete sink and stovetop cut outs. Hand-held angle grinders are fitted with water feeds to deliver water to the cutting disc and point of contact with the stone. Wet-edge milling machines or polishing machines are water supressed. Polishers have a centre water feed. Polishers have a centre water feed. Permesse Bridge Saw. There were no barriers/ screens behind, or on the sides of, the Bridge Samprovement Notice).
RCS dust was observed to be on the floor	surfaces behi	nd the Thibaut Shaping machine. (One Improvement Notice)
	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Transport to the transport of the transp
· · · · · · · · · · · · · · · · · · ·	Yes No	IF NO - Oral direction prohibiting dry cutting activity. See model prohibition notice for dry cutting (attachment 1) and issue improvement notice for LEV (attachment 3).
2.2 LEV is used but and is adequately managing dust risks Guidance for inspectors –		
managing dust risks Guidance for inspectors — Tools and machinery have been specif	fically designed	cutting (attachment 1) and issue improvement notice for LEV (attachment 3). ed for local exhaust ventilation attachments.
managing dust risks Guidance for inspectors — Tools and machinery have been specif	fically designed	cutting (attachment 1) and issue improvement notice for LEV (attachment 3). ed for local exhaust ventilation attachments.
 managing dust risks Guidance for inspectors – Tools and machinery have been specif Hand tools (for example drills, circular (HEPA) filter. 	fically designersaws, grinder	cutting (attachment 1) and issue improvement notice for LEV (attachment 3).
 managing dust risks Guidance for inspectors – Tools and machinery have been specif Hand tools (for example drills, circular (HEPA) filter. 	fically designersaws, grinder	cutting (attachment 1) and issue improvement notice for LEV (attachment 3). ed for local exhaust ventilation attachments. ers) are equipped with a shroud and a H class rated vacuum with a high efficiency particulate a

Guidance for inspectors –	
Water mist created by workers or maching	nery is observed moving into other work areas or towards other workers.
Workers are not provided a separate roo	m or area away from the fabrication area for food preparation and dining.
Notes	
Large shed had seperate areas for bridg	e saw, routers and grinding.
2.4 Adequate ventilation is provided for Y	es No IF NO - One improvement notice for each contravention should be issued. See model
workers	improvement notice for ventilation (attachment five).
	Multiple deficiencies within the same control may be accommodated on the one notice.
Guidance for inspectors –	
There is good natural or mechanical vertical vertica	ntilation.
Notes	
2.5 Cleaning and housekeeping is adequate Y	es No IF NO - One improvement notice for each contravention should be issued. See model
	improvement notice for cleaning (attachment six).
l	Multiple deficiencies within the same control may be accommodated on the one notice.
Guidance for inspectors –	
·	lace. It should have the elements identified in training.
These include;	acc. It should have the elements identified in training.
Must be done daily	
,	vet sweeping or a H class rated vacuum with a HEPA filter
Floors, walls and all surfaces must be cl	
 Dry sweeping and compressed air must 	
bry sweeping and compressed an must	be promoted
Notes	
	om and workers lockers: one Improvement Notice
Sharp edge on stored plastic slab in wal	·
Charp dage on stored plactic slab in war	Way. one improvement reduce

2.6 Wet dust and slurry is managed managed	Yes No IF NO - One improvement notice for each contravention should be issued. See model improvement notice for wet dust management (attachment seven). Multiple deficiencies within the same control may be accommodated on the one notice.
 Check for the following indicators of poor home. Dry dusty floors Uncontrolled water spray from tools not using guards, plastic flag 	and equipment by either: s, brush guarding or guarding on machinery or equipment ing into adjacent work areas being allowed to dry
	the floor behind the Farnese Bridge Saw. There were no barriers/ screens behind, or on the containing the water mist downwards. (One Improvement Notice).
the steps that were required to be taken have	ether by attendance at the workplace or otherwise) that the deficiencies identified have been remedied and

Audit criteria 3. Health monitoring **IF THIS DO THIS 3.1** Health monitoring is being undertaken IF NO - One Improvement notice for health monitoring (see attachment eight). Yes No for each worker exposed to RCS. Allow 8 weeks for compliance - Medical appointments may take some time to arrange. Inspector guidance -For the health monitoring requirements and standards see the industry guidance pack. If health monitoring has been undertaken (or is purported to have been undertaken) then the enforcement action should NOT be taken. Contact the Project Co-ordinator for further advice on how to assess whether the health monitoring is acceptable. Notes PCBU had started contacting medical centres yet no workers booked in. One Improvement Notice. Monitoring and Escalation for Audit Criteria 3. Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) that the following steps towards health monitoring have been taken. The long compliance time allowed in the notice is so that this can be achieved by the PCBU. A worker has attended for the initial medical examination with the health practitioner undertaking the health monitoring. The health practitioner is either (1) from the list of occupational physicians or (2) the PCBU has supplied evidence that the practitioner is experienced in health monitoring. If the above is not demonstrated the improvement notice has not been complied with. The non-compliance must be escalated for comprehensive investigation with a view to prosecution. The referral should be made within two weeks of identification of non-compliance and in accordance with the

referral protocol.

IF THIS	DO THIS
4.1 For each worker working within the RCS containing workshop: • Each worker has suitable RPE • Each worker has a certificate of fit test. Inspector guidance — • Suitable RPE is supplied. • at least a half face respirator with a P1 or the respirator provided notes compliance	IF NO - One Improvement notice for provision. See model notice (attachment nine). One Improvement notice for fit test. See model notice (attachment ten). P2 filter is provided to workers
Notes No RPE fit testing:One Improvement Notice.	Sylv
 4.2 For the workplace, a system exists for: Maintaining, repairing and replacing of RPE Ensuring workers wear RPE at all times whilst in workshop 	IF NO - One Improvement notice for maintenance. See model notice (attachment eleven).
Inspector guidance –	
 RPE must be maintained, repaired and replaced as Check to see if workers are wearing broke Request copies of invoices or receipts for Talk to workers about what they do with one 	RPE repairs

Monitoring and Escalation for Audit Criteria 4.

Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) specifically check the following.

- Suitable RPE has been supplied to all workers
- Each worker has a certificate of fit test
- The PCBU requires the use of RPE at all times when in workshop
- The PCBU has a RPE maintenance regime in place

Audit criteria 5.			
Information for workers			
IF THIS			DO THIS
5.1 The PCBU has provided information to workers who are exposed to RCS, about	Yes	No	IF NO - One Improvement notice for provision of information. See model notice (attachment twelve).
the risk of exposure to RCS.	✓		
Inspector guidance –			
Ascertain whether the information supplied	at leas	t meet	s the information contained in the industry guide.
Notes			
copy of WHSQ Bench top guide obser	ved a	at worl	splace
Monitoring and Escalation for Audit Criteria	5.	*	
Shortly after the compliance date assess (wh	ether	by atte	ndance at the workplace or otherwise) specifically check the following;
Workers have been provided with a conv	of the	e indus	try guide at a minimum.

Audit criteria 6. Consultation with workers **DO THIS IF THIS 5.1** The workplace has undertaken IF NO - One Improvement notice for consultation. See model notice (attachment thirteen). Yes No consultation about making decisions about ways to eliminate or minimise risks relating to RCS including consultation on RPE selection. Inspector guidance -• Request evidence/records from the PCBU in relation to what consultation has been done o Check for records of tool box talks Ask workers about consultation Notes workers aware of silica and have had interaction with PCBU on health monitoring Monitoring and Escalation for Audit Criteria 6. Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) that consultation with all workers has occurred. Specifically check the following. The consultation occurred with all workers who are exposed to RCS The consultation included consultation about minimising risks associated with RCS exposure. The consultation occurred only after the relevant information was shared.

Reset Form Submit Form

This audit tool addresses the respirable crystalline silica component (RCS) component of the stone benchtop campaign commencing in September 2018.

The audit tool gives specific guidance on six areas of audit that are to be undertaken at assigned workplaces.

The areas are:

- 1. Prohibition of dry cutting
- 2. Minimising risk of exposure to RCS
- 3. Health monitoring
- 4. Respiratory protective equipment
- 5. Information for workers
- 6. Consultation with workers

Each area must be addressed at each assigned workplace.

Enforcement action

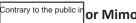
Workplaces targeted for the campaign have already received educative material.

This is a compliance campaign. Where activities are observed that expose a person to serious risk, those activities must be prohibited.

Where contraventions cannot be immediately remedied while you are onsite, improvement notices are to be issued.

Example notices have been developed to assist in addressing noncompliance identified with audit criteria - see attachments.

If you require technical support, contact Zachary du Preez on Contrary to the public in



or Mimosa Mulvogue o

Record keeping

All CISr entries, inspector note books entries and other record keeping are to be made in line with established OIR practices. The campaign code for all assessments is STONEBENCHSTAGE2.

Instructions for use

Undertaken an assessment of the workplace as per training provided.

Audit criteria 1.			
Prohibition of dry cutting			
IF THIS			DO THIS
1.1 Dry cutting, grinding or polishing is observed	Yes	No ✓	IF YES - Oral direction prohibiting dry cutting activity. See model prohibition notice for dry cutting (attachment 1)
Guidance for inspectors			
Make sure for all processes observed:			
LEV or water suppression is used			
Notes			
Stopped dry cutting in June 2018.			
1.2 Evidence is obtained from any person	Yes	No	IF YES - Oral direction prohibiting dry cutting activity. See model prohibition notice for dry
that dry cutting occurs at the workplace		\checkmark	cutting (attachment 1)
Guidance for inspectors			
 Ask the PCBU or workers if all tasks an 	re com	pleted	d with LEV or water suppression
Even minor or one off fabrication task	ks at th	ne wor	kshop or on site need to be conducted with LEV or water suppression, no exceptions.
Notes			
Workers stated dry cutting stopped in a	appro	x Jun	e 2018.
Monitoring and escalation for Audit Criteria			
			e that at unannounced visits occur to determine if the notice is being complied with. The
inspector should also ensure the notice is disp	olayed	. Any r	non-compliance with the prohibition notice must be escalated for comprehensive investigation.

IF THIS	DO THIS
2.1 Water suppression is used and is adequately managing dust risks Guidance for inspectors - ■ Tools and machinery used have been specifica with water attachments (check all electrical gradrills if they are water supressed) ■ An adequate number of water feeds are direct and/or tool to prevent visible dust during the part of the water supressed is maintained to make reaching the material and/or tool. ■ Adequate guards, plastic flaps or brush guards suppressed tools and machinery.	IF NO - Oral direction prohibiting activity. See model prohibition notice (attachment 1) and issue improvement notice for water suppression (attachment 2). Bridge saws are fitted with water attachments. Water suppressed routers, water jet cutters or bridge saws are used to complete sink and stovetop cut outs. Hand-held angle grinders are fitted with water feeds to deliver water to the cutting disc and point of contact with the stone. Wet-edge milling machines or polishing machines are water supressed. Polishers have a centre water feed.
Notes Bridge saws did not have any guards/plastic fla The mitre saw had plastic flaps to manage dus 2.2 LEV is used but and is adequately managing dust risks	
(HEPA) filter.	gned for local exhaust ventilation attachments. Inders) are equipped with a shroud and a H class rated vacuum with a high efficiency particulate air is to capture dust are at or very close to the point of generation.
Notes LEV not utilised at workplace.	
2.3 Workers are isolated from dust generating process Yes No	IF NO - One improvement notice for each contravention should be issued. See model improvement notice for isolation (attachment four). Multiple deficiencies within the same control may be accommodated on the one notice.

-	vorkers or machinery is observed moving into other work areas or towards other workers. ed a separate room or area away from the fabrication area for food preparation and dining.
Notes	
Workers are provided a se	eparate room upstairs which is aware from the fabrication area for dining and meal preparation
2.4 Adequate ventilation is pr workers	ovided for Yes No IF NO - One improvement notice for each contravention should be issued. See model improvement notice for ventilation (attachment five). Multiple deficiencies within the same control may be accommodated on the one notice.
Guidance for inspectors – • There is good natural	or mechanical ventilation.
Notes	
Good natural ventilation at time	e of visit. Large roller doors and a number of fans.
2.5 Cleaning and housekeeping	g is adequate Yes No IF NO - One improvement notice for each contravention should be issued. See model improvement notice for cleaning (attachment six). Multiple deficiencies within the same control may be accommodated on the one notice.
These include; • Must be done daily • Must be done by low • Floors, walls and all so	pressure water, wet sweeping or a H class rated vacuum with a HEPA filter urfaces must be cleaned pressed air must be prohibited
working bays out the bac	floors and equipment had residual dust built up. Cleaning is conducted regularly but is not adequate. The in the open area had a large build up of dried slurry on the walls. The meal preparation/dining area had pround and on the furniture provided.

2.6 Wet dust and slurry is managed managed	Yes No IF NO - One improvement notice for each contravention should be issued. See model improvement notice for wet dust management (attachment seven). Multiple deficiencies within the same control may be accommodated on the one notice.				
Guidance for inspectors –					
·	ever is aimed at preventing dust build-up following the drying of dust containing water.				
Check for the following indicators of poor housekeeping:					
Dry dusty floors					
Uncontrolled water spray from tools and equipment by either:					
o not using guards, plastic flaps, brush guarding or					
o damaged or missing flaps or guarding on machinery or equipment					
Water spray of one process discharging into adjacent work areas					
Water pooling and on the floor and being allowed to dry					
 Stone sludge building up and clo 	gging drains				
Notes					
Surfaces including walls, floors and equipment had residual dust built up. Cleaning is conducted regularly but is not adequate. The working bays out the back in the open area had a large build up of dried slurry on the walls.					
I nere was no guarding on the brid	ge saw, there was dust uild up in areas on the saw and in the vicinity.				
Monitoring and escalation for Audit Criteria 2.					
Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) that the deficiencies identified have been remedied and					
the steps that were required to be taken					
Obtain sufficient evidence to demonstrate that the contravention has been remedied. Where compliance has not been achieved escalate the matter to					
the Project co-ordinator.					

Audit criteria 3. Health monitoring **IF THIS DO THIS 3.1** Health monitoring is being undertaken IF NO - One Improvement notice for health monitoring (see attachment eight). Yes No for each worker exposed to RCS. Allow 8 weeks for compliance - Medical appointments may take some time to arrange. Inspector guidance -For the health monitoring requirements and standards see the industry guidance pack. If health monitoring has been undertaken (or is purported to have been undertaken) then the enforcement action should NOT be taken. Contact the Project Co-ordinator for further advice on how to assess whether the health monitoring is acceptable. Notes All workers have either been been booked in for health monitoring or have received health monitoring. Monitoring and Escalation for Audit Criteria 3. Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) that the following steps towards health monitoring have been taken. The long compliance time allowed in the notice is so that this can be achieved by the PCBU.

- A worker has attended for the initial medical examination with the health practitioner undertaking the health monitoring.
- The health practitioner is either (1) from the list of occupational physicians or (2) the PCBU has supplied evidence that the practitioner is experienced in health monitoring.

If the above is not demonstrated the improvement notice has not been complied with. The non-compliance must be escalated for comprehensive investigation with a view to prosecution. The referral should be made within two weeks of identification of non-compliance and in accordance with the referral protocol.

Audit criteria 4.						
Respiratory Protective Equipment						
IF THIS	DO THIS					
 4.1 For each worker working within the RCS containing workshop: Each worker has suitable RPE Each worker has a certificate of fit test. Inspector guidance – Suitable RPE is supplied. at least a half face respirator with a P1 or P2 filter is provided to workers the respirator provided notes compliance with AS1716 Each worker must have been fit tested. Evidence may be a certificate of fit test, fit test report or fit test card. 						
Notes						
Workers are provided with RPE (P3 masks). The RPE has not been fit tested for workers.						
 4.2 For the workplace, a system exists for: Maintaining, repairing and replacing of RPE Ensuring workers wear RPE at all times whilst in workshop 	IF NO - One Improvement notice for maintenance. See model notice (attachment eleven).					
Inspector guidance –						
 Workers must wear RPE at all times when fabricating bench tops (includes any cutting, grinding or polishing work and cleaning) RPE must be maintained, repaired and replaced as necessary. The PCBU has not discharged their duty if they do not have a system in place. Check to see if workers are wearing broken or damaged RPE Request copies of invoices or receipts for RPE repairs Talk to workers about what they do with damaged RPE If disposable respirators are used make sure they are replaced at least daily Ask workers about cleaning and storage of RPE at the end of each shift 						
Notes Workers store the RPE in containers at the end	of the shift and when not in use. The RPE is replaced when necessary.					

Monitoring and Escalation for Audit Criteria 4.

Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) specifically check the following.

- Suitable RPE has been supplied to all workers
- Each worker has a certificate of fit test
- The PCBU requires the use of RPE at all times when in workshop
- The PCBU has a RPE maintenance regime in place

Audit criteria 5.						
Information for workers						
IF THIS			DO THIS			
5.1 The PCBU has provided information to workers who are exposed to RCS, about	Yes	No	IF NO - One Improvement notice for provision of information. See model notice (attachment twelve).			
the risk of exposure to RCS.	√					
Inspector guidance –						
Ascertain whether the information supplied	at leas	t meet	s the information contained in the industry guide.			
Notes						
Workers have been provided with the information regarding the risks of exposure to RCS.						
Monitoring and Escalation for Audit Criteria	5.	*				
Shortly after the compliance date assess (whether by attendance at the workplace or otherwise) specifically check the following;						
Workers have been provided with a copy of the industry guide at a minimum.						

Audit criteria 6.	
Consultation with workers	
IF THIS	DO THIS
5.1 The workplace has undertaken consultation about making decisions about ways to eliminate or minimise risks relating to RCS including consultation on RPE selection.	IF NO - One Improvement notice for consultation. See model notice (attachment thirteen).
 Inspector guidance – Request evidence/records from the PCBU in relation Check for records of tool box talks Ask workers about consultation 	on to what consultation has been done.
Notes Workers have been consulted about ways to e	liminate or minimise risks relating to RCS.
Monitoring and Escalation for Audit Criteria 6. Shortly after the compliance date assess (whether by a Specifically check the following. The consultation occurred with all workers who are The consultation included consultation about minions. The consultation occurred only after the relevant in the consultation occurred only after the consulta	mising risks associated with RCS exposure.
Reset Form	Submit Form